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How do I prepare for my test?

We strongly encourage you to visit the following webpage:

<http://www.edison.com/home/careers/our-hiring-process/guides-for-pre-employment-tests.html>

On this page, we have a number of resources to help you prepare for your respective test.

Are there any study guides?

Yes! Study guides are available on the following webpage:

<http://www.edison.com/home/careers/our-hiring-process/guides-for-pre-employment-tests.html>

Can you tell me the cutoff score?

Unfortunately, we do not provide cut off scores; we only provide pass or fail results.

Can I receive an accommodation for my disability?

If you have a disability under the Americans with Disabilities Act or similar law, and you wish to discuss potential accommodations related to taking this assessment, please contact Corporate Testing at Edison.Testing@sce.com or at 626-302-0058.

I applied for a position. Why have I not been scheduled for testing?

If your application status notes referred to testing, the following are potential reasons:

- You may be ineligible (e.g., did not meet retest policy)
- You may already be test-qualified
- Screening and/or scheduling for your requisition is still in process
- You have not been selected to move forward in the recruitment process.

Do I need to call and reserve my seat for testing?

Reservations are only required if it is noted within your testing letter.

If I am a former employee, do I have to retake the test(s)?

This is dependent upon a number of factors, including but not limited to: the specific test completed, when it was completed, and your employment history. Please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058 to provide additional information.

Do I need to test if I previously held the position for which I am applying? (SCE Employees)

If you are currently a union represented SCE only employee and you've held the position within the last 3 years, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058.

Why have I been scheduled for more than one test on the same date and time?

You may have applied to multiple positions with the same testing requirements. You are only required to test once. In order for us to update our records, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058."

Why have I been scheduled for the same test multiple times within the same week?

It is possible that you may have applied to multiple positions with the same testing requirements. You are only required to test once. In order for us to update our records, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058.

Can I reschedule?

Rescheduling requests cannot always be accommodated and are largely dependent upon availability. To submit a request, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058.

I need to make travel arrangements for my test. Can I get a test date, even if I have not been scheduled?

If this case applies to you, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058 to provide additional information.

I live out of state. Will SCE pay for my airfare to test?

If this case applies to you, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058 to provide additional information.

Do I have to recomplete a test if I've previously taken it at another organization?

This is dependent upon the specific test completed and when it was completed. If this case applies to you, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058 to provide additional information.

I am scheduled to take a test, but I have already passed it. Do I have to take it again?

This is dependent upon the specific test completed and when it was completed, as result expirations and major revisions may warrant retesting. If you have previously passed a test, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058.

My status denotes “referred to testing.” When will I be scheduled for testing?

Referred to testing does not guarantee a testing date. The Corporate Testing department still has to review your previous testing history and determine if you are eligible to test.

Why was my test appointment canceled?

The cancellation of your testing appointment could be due to a variety of factors, including a cancellation of the position by the Hiring Manager.

What can I expect from a SCE testing session?

Please plan on arriving at least 30 minutes prior to your scheduled testing session.

Upon arrival, you will be greeted by a SCE test administrator who will guide you through the testing process. You will not be allowed to test unless you bring one of the following valid forms of identification:

- 1) Driver's License
- 2) US Passport
- 3) SCE Employee Badge.

Furthermore, you will not be allowed to bring any electronic devices, including but not limited to: watches, cell phones pagers, calculators, or other electronic equipment. If you have any other questions, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058

What should I bring to my testing session?

You are required to bring a valid picture ID (i.e., Driver's License, US Passport, or SCE Employee Badge) as well as a print out of your invitation email.

What is not allowed in the testing session?

Cell phones, pagers, calculators, watches, or other electronic equipment will NOT be allowed in the testing area. You will be disqualified and receive a failing score if an electronic device is found after the start of the testing session. Additionally, no food or beverages are allowed.

What is the dress code?

Southern California Edison observes a business casual dress code (e.g., no hats, sandals, shorts or tank tops allowed).

What time should I arrive?

You should arrive 30 minutes prior to the start of the testing session. Due to the nature of the tests, late admittance will not be permitted.

Can I bring my own equipment?

This is largely dependent upon the position for which you are testing, so we encourage you to refer to your testing letter. In general, however, we will provide all necessary equipment.

What are the next steps after testing is completed?

- Within 5 - 7 Business Days, your test results will be sent via email to both you and Talent Acquisition. If you were successful on all required test(s), your resume/application materials would be referred to the Talent Acquisition recruiter for further evaluation. If you were not successful on all required test(s), you will not be considered for the position(s). Please see our retest policy to determine when you may be eligible to repeat the test.
- Within 2 - 3 Weeks, Talent Acquisition will engage in a competitive resume screening process to identify top resumes.
- Within 3 - 4 Weeks, phone screens and/or interviews typically take place.

Note:

Some positions may take longer than others depending upon the number of candidates applying, the number of positions available and/or the difficulty in finding suitable candidates for the position. In the interim, you can also check your profile for the status of your application. You can also apply to other positions that match your interest and basic qualifications. Different positions may have different test requirements.

Will I receive a copy of my scores?

You will receive a notice of whether you passed or failed. Per Corporate Testing policy, you will not receive an actual numeric score or be provided information on confidential cut scores.

Why have I not received my test results?

If it has been more than 5 business days from your test date, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058.

If I did not pass my test, can I still be considered for a position?

No. It is a prerequisite to pass all testing requirements before consideration for a position.

How much does my score actually matter?

Our pre-employment tests are only one piece of information used to make a hiring decision. As such, a notation of pass (and not the actual score) is the only requirement to proceed forth in the selection process.

Do only the highest scoring people get called back for an interview?

No, Human Resource Talent Acquisition personnel only receive notations for pass or fail results. Thus, all candidates who pass a test are evaluated equally.

What is SCE's retesting policy?

Across standard testing scenarios, the retest policy is six (6) months from when you completed your last test. To be eligible to test for a job posting for which you've applied, you are required to meet the retest policy at the time of the job post closing. For example, if you failed a test on 1/1, you are eligible to retest on 7/1. If the job post closes 6/29, you may not meet the retest policy.

Do I need to retake the entire test or just the part I failed?

You are required to take the entire test.

Can I receive feedback on my test?

Feedback is only available to current employees and only upon request. If you are a SCE employee and you wish to receive test feedback, please contact Corporate Testing at Edison.Testing@sce.com or 626-302-0058.

Can I retest for the same position if I meet the retest policy requirements?

No, you can only test once per position/requisition.

Can you tell me what part of test I failed or need to improve?

You can submit a request for feedback by contacting Corporate Testing at Edison.Testing@sce.com or 626-302-0058.

How long are my test results valid?

For your convenience, please find the below table of validity periods by test type.

Test Type	Validity
Aptitude Typing / Software Skills Performance (Bilingual)	Until Replaced
Knowledge Performance (Trade)	3 Years
Performance (Physical)* *Note: Exception is groundman performance (Physical) which is 2 Years	1 Year

Despite passing, my application status still notes “referred to testing.” When will I be scheduled for an interview?

- If you are an SCE employee, please visit Portal. From there, navigate to About Me> Career & Jobs> My Jobpage
- If you are an external applicant, please visit the Edison Careers webpage. From there, navigate to For External: Careers> Search for Jobs > My Jobpage

I interviewed, but I have not heard back from Edison. What is the status of my application?

- If you are an SCE employee, please visit Portal. From there, navigate to About Me> Career & Jobs> My Jobpage
- If you are an external applicant, please visit the Edison Careers webpage. From there, navigate to For External: Careers> Search for Jobs > My Jobpage

Am I still being considered despite my status changing from “referred to testing” to “complete”?

- If you are an SCE employee, please visit Portal. From there, navigate to About Me> Career & Jobs> My Jobpage
- If you are an external applicant, please visit the Edison Careers webpage. From there, navigate to For External: Careers> Search for Jobs > My Jobpage.